

Locally Funded California Charter School  
**RIVERSIDE PREPARATORY SCHOOL**  
19175 Third Street / 19900 National Trails Highway, Oro Grande, CA

*Meeting was held at Oro Grande Conference Center  
19900 National Trails Hwy., Oro Grande, CA 92368*

**REGULAR BOARD MEETING MINUTES**  
**March 3, 2021**

**1.0 CALL TO ORDER**

*Board President, Mrs. Marlene Henry called the meeting to order at 8:21 p.m.*

**MEMBERS PRESENT:**

*Mrs. Marlene Henry, President  
Mrs. Edna Rodriguez, Member  
Mrs. Paula Ramirez, Clerk*

**OTHERS PRESENT:**

<i>Dr. Heather Griggs</i>	<i>Dr. Kimberly MacKinney</i>
<i>Mr. Terry Colvin</i>	<i>Mr. Bill Flynn</i>
<i>Mrs. Maggie Franco</i>	<i>Mr. Shawn Bell</i>
<i>Mrs. Cyndi Reeves</i>	<i>Dr. Minda Stackelhouse</i>
<i>Ms. Cynthia Simonian</i>	<i>Mrs. Heather Vennes</i>
<i>Ms. Julie Gonzales</i>	<i>Mr. Kevin Trudgeon</i>
<i>Mrs. Kyla Rivera</i>	

**2.0 HEARING FROM THE AUDIENCE ON CLOSED SESSION ITEMS**

*There were no comments.*

**3.0 CLOSED SESSION**

*Pursuant to Government Code Section 54957 et seq., the Board of Trustees may adjourn to Closed Session at any time during the meeting to discuss staff/student personnel matters, negotiations, litigation, and/or the acquisition of land or facilities. The Board will adjourn to Closed Session to discuss and may take action on the following closed session items:*

**3.1 Public Employee Assignment / Discipline/ Dismissal/Release  
/Reassignment/ Transfer for Employee – Government Code section  
54957; Ed Code 44932(a); Section (a), Section (c), and Section (g)**

- 3.1.1** *Employee #1599*
- 3.1.2** *Employee #1453*
- 3.1.3** *Employee #604*
- 3.1.4** *Employee #1213*

*Motion was made by Mrs. Edna Rodriguez and seconded by Mrs. Paula Ramirez to adjourn into Closed Session at 8:21 p.m. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

**4.0 RECONVENE IN OPEN SESSION AT APPROXIMATELY 7:00 P.M.**

*Motion was made by Mrs. Paula Ramirez and seconded by Mrs. Paula Ramirez to adjourn back into Open Session at 8:54 p.m. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

**5.0 REPORTING OUT OF CLOSED SESSION ACTION**

*Board President, Mrs. Marlene Henry stated that there was nothing to report out of Closed Session.*

**6.0 COMMENTS FROM ATTENDING PUBLIC**

*There was one (1) comment card received from Ms. Cynthia Simonian. Ms. Simonian addressed the board with concerns regarding Action Item 8.1 and asked that they reconsider and not approve such item.*

**7.0 CONSENT ITEMS**

**7.1** *Approves Minutes of February 3, 2021 regular board meeting.*

**7.2** *Approve RPS March's Personnel Report.*

*Motion was made by Mrs. Edna Rodriguez and seconded by Mrs. Marlene Henry to approve Consent Items as presented. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

**8.0 ACTION ITEM(s) (As required by law or requested by the Board of Directors)**

**8.1** *The Board of Directors will consider approving/adopting Resolution No. 01-2020/2021, Resolution to Reduce or Discontinue Particular Kinds of Certificated Services.*

*Motion was made by Mrs. Edna Rodriguez and seconded by Mrs. Marlene Henry to approve Action Item 8.1. Motion carried 2-0-1.*

*Ayes: Mrs. Marlene Henry and Mrs. Edna Rodriguez*

*Abstain: Mrs. Paula Ramirez*

**8.2** *The Board of Directors will consider approving the following employees for non-renewal of employment:*

**8.2.1** *Employee #1599*

- 8.2.2** *Employee #1453*
- 8.2.3** *Employee #604*
- 8.2.4** *Employee #1213*

*Motion was made by Mrs. Edna Rodriguez and seconded by Mrs. Marlene Henry to approve Action Item 8.2. Motion carried 2-0-1.*

*Ayes: Mrs. Marlene Henry and Mrs. Edna Rodriguez  
Abstain: Mrs. Paula Ramirez*

- 8.3** *The Board of Director will consider approving the Second Interim Financial Report and adopting a Positive Certification indicating Riverside Preparatory School is able to meet its financial obligations for the 2020/2021, 2021/2022 and 2022/2023 school years.*

*Motion was made by Mrs. Marlene Henry and seconded by Mrs. Edna Rodriguez to approve Action Item 8.3. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

- 8.4** *The Board of Directors will consider approving the acceleration of Riverside Prep. Elementary School student #7598 from TK to Kindergarten for the 2020-2021 school year.*

*Motion was made by Mrs. Marlene Henry and seconded by Mrs. Edna Rodriguez to approve Action Item 8.4. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

- 8.5** *The Board of Directors will consider approving a 5% increase effective July 1, 2021 for all Classified and Certificated salary schedules.*

*Motion was made by Mrs. Edna Rodriguez and seconded by Mrs. Paula Ramirez to approve Action Item 8.5. Motion carried 3-0.*

*Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez*

- 8.6** *The Board of Directors will consider approving increases to Health and Welfare Charter Contribution CAPs for Certificated and Classified employees effective July 1, 2021 as follows: Regular Full-Time Employees from \$875 per month to \$1,000 per month, Regular Part-Time Employees from \$230 per month to \$300 per month.*

*Motion was made by Mrs. Marlene Henry and seconded by Mrs. Edna Rodriguez to approve Action Item 8.6. Motion carried 3-0.*

Ayes: Mrs. Marlene Henry, Mrs. Paula Ramirez, and Mrs. Edna Rodriguez

**8.7** No items.

**9.0 FUTURE BUSINESS**

**9.1** The next board meeting of the Riverside Preparatory School Board of Directors will be held on April 7, 2021 immediately following the Oro Grande School District regular board meeting at the Oro Grande School District – Conference Center, 19900 National Trails Hwy., Oro Grande, CA 92368 or via Zoom if needed.

**10.0 ADJOURNMENT**

**10.1** There being no further business, motion was made by Mrs. Paula Ramirez and seconded by Mrs. Edna Rodriguez to adjourn meeting at 9:02 p.m. Motion carried 3-0.

4/7/21  
Date Approved

Marlene Henry  
Clerk/Secretary to the Board  
Board President